



VOLUNTEER ROLE DESCRIPTION:

Virtual Support Group Facilitator

Why get involved with the Royal British Legion (RBL)?

You don't need to be an RBL member or have links to the Armed Forces community to volunteer with us. You'll be joining the UK's leading Armed Forces charity, the heart of a national network that supports our Armed Forces community through thick and thin, and helping ensure their unique contribution is never forgotten.

How will I make a difference as a Virtual Support Group Facilitator?

This role is part of the Network for Carers project that helps carers in the Armed Forces community feel less lonely and isolated because of their caring role. You will assist with the preparation and delivery of virtual social groups that will help carers develop friendships, interests, and opportunities to engage and connect more within their communities through shared memories and experiences.

What will I be doing as a Virtual Support Group Facilitator?

- Preparing and delivering virtual social groups for carers in the Armed Forces community
- Developing a programme of virtual activities/events/discussions around both your own interests and skills, and those of your group
- Interacting virtually with attendees, ensuring they feel welcomed and supported in an inclusive atmosphere
- Work with the Project Officer to identify any additional support needs
- Assisting the Project Officer to gather feedback from the group to demonstrate the impact of the service

What skills and experience would I need, or could I develop?

- A connection to or an interest in the Armed Forces community could be beneficial for this role.
- Understanding of and empathy with the needs of carers, and able to observe and identify any areas of concern.
- Comfortable hosting and leading virtual social group sessions
- Passionate about helping to provide high quality and socially inclusive support and materials.
- Ability to communicate clearly with strong inter-personal skills.
- Skilled in building productive relationships with others.
- Confident using IT including the internet, emails and video calling services (Microsoft Teams).
- Skilled in organising own workload.
- A commitment to acting in line with RBL policies and procedures, including those relating to data protection; confidentiality; safeguarding; health and safety and equality and diversity.

What support will be available to me?

- A designated person to discuss your volunteering with and regular support and supervision.
- RBL induction and online training.
- Role specific training
- A volunteer handbook and agreement to set out expectations of you as well as what you can expect from us.
- Opportunities for further development or experience as an RBL volunteer.

This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.

What else do I need to know?

Where: This role is carried out remotely through the use of video calling platforms.

Time commitment: As this is a new role, the expectation is for a regular but flexible commitment of approximately 2 - 3 hours a week, subject to change as the role develops.

Training/Resources: RBL induction and role specific training.
Mandatory volunteer online learning with annual refresher courses.
Training and ongoing development as required.

Expenses: There is no reimbursement of out-of-pocket expenses associated with this role but if this could preclude you from carrying out the role please advise in advance.

Extra Information: The minimum age for Virtual Support Group Facilitator volunteers is 18 years old.
Two* satisfactory references and an enhanced DBS are required.
**If you are already a RBL volunteer or member, we will only require one reference, from your RBL contact*

In order to comply with charity regulations, we reserve the right to carry out additional screening if we consider it appropriate to do so.

What are the benefits for me?

- Experience of supporting carers in the Armed Forces community by facilitating virtual social groups to improve feelings of social isolation and loneliness.
- Develop proficient communication skills.
- Be part of a committed and friendly team.
- Gain skills and experience to build your CV or maintain your current skills.
- Make a difference to the Armed Forces community

RBL values and behaviours' – does the following describe you?

- Passionate about supporting the Armed Forces community and honouring their contribution.
- A desire to provide great support in all that you do.
- Enjoy and thrive in working in teams and with others.
- An encourager, eager to share your knowledge and experience to help others.
- Committed to being the best you can and to learn and develop new and existing skills

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