



RBL Volunteer Agreement

The Royal British Legion is at the heart of a national network that supports our Armed Forces community. We're here through thick and thin – ensuring their unique contribution is never forgotten. We've been here since 1921 and we'll be here as long as they need us.

A very big thank you for donating your time to volunteer for the Royal British Legion (RBL).

Welcome to the team of people who make up RBL, a great charity with a proud tradition of helping and supporting those who are serving or have served in the UK Armed Forces, their families and dependents.



This agreement sets out our commitment to and our expectations of you in your role as a volunteer with us. It is binding in honour only and is not a legal contract. RBL does not intend any employment relationship to be created as a result of this agreement.

Our commitment to you

As a volunteer for RBL you can expect from us:

A safe volunteer environment

Your welfare is of paramount importance to us, so we will strive to make sure that you remain safe when you are volunteering with us.

Valuing diversity and inclusion

We aim to ensure volunteers reflect the diversity of the Armed Forces community and of wider society.

We aim for volunteering with RBL to be inclusive and accessible irrespective of background or personal characteristics and that everyone is treated fairly and with respect, in an environment free from discrimination and harassment.

Supervision, support and training

As a vital member of the team, we will provide you with the support necessary for you to carry out your role well and enjoy it.

We will regularly communicate with you and provide the training and guidance necessary for you to carry out your role and provide opportunities to feedback on your volunteering experience.





Expenses

We will reimburse agreed out-of-pocket expenses that you may incur whilst volunteering with us.

Insurance cover

You are covered by RBL's Employer's Liability and Public Liability insurance while carrying out your agreed duties as an RBL volunteer.

Note: RBL's insurance policy does not cover car insurance costs associated with using a private vehicle as an RBL volunteer.

Confidentiality and data protection

We will treat your personal information confidentially, keeping it secure and using it only for the purposes you have agreed to.

Addressing problems

We will treat you with honesty and fairness and work with you to resolve any problems that may arise when you volunteer with us.

Your commitment to us

And our expectation of you:

Act in accordance with and promote the RBL's values of service, collaboration, passion, excellence and valuing our people, while representing RBL.

Respect others

Respect beneficiaries, staff, supporters, members, volunteers and anyone you encounter both face-to-face and virtually, irrespective of their personal characteristics or background.

Complete your training

Attend and complete within the set timescales, all required training and briefings to ensure you have the skills, competencies and understanding to support the delivery of your volunteer role(s).





Follow policies and procedures

Carry out your volunteer role(s) according to the RBL guides, procedures and policies that are provided.

Safeguard others

Follow the safeguarding policies and procedures (as explained in your training/briefings), and report any incidents or concerns that cause you to believe that a child, young person or adult at risk is, or is likely to be, at risk of harm.



Keep data protected and confidential

Protect and keep secure any personal or private information about others in accordance with RBL data protection procedures, informing us soon as possible if you experience any issues in doing so.

Keep us informed

For some roles we ask you to make a regular donation of time, but this is an expectation and is not binding in any way.

Let us know of any changes to your personal circumstances that may impact on you volunteering for us.

Representing RBL

As a volunteer representing RBL, we ask that you always behave in a way that upholds our values and work, bringing together our nations, communities and individuals to create better futures for our Armed Forces community and their families.



Thank you for donating your time as a volunteer for the Royal British Legion.