



## VOLUNTEER ROLE DESCRIPTION:

### Care Home Gardening & Maintenance Volunteer

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#### Why get involved with the Royal British Legion (RBL)?

You don't need to be an RBL member or have links to the Armed Forces community to volunteer with us. You'll be joining the UK's leading Armed Forces charity, the heart of a national network that supports our Armed Forces community through thick and thin – ensuring their unique contribution is never forgotten.

#### How will I make a difference as a *Care Home Gardening & Maintenance* volunteer?

In this role you will be supporting the RBL's mission through contributing to the smooth operation of the Care Home's functions by assisting the maintenance team in maintaining and improving the grounds for the enjoyment of residents and visitors.

#### What will I be doing as a *Care Home Gardening & Maintenance* volunteer?

- Undertaking general garden maintenance including planting, weeding and tidying up.
- Assisting the maintenance team in responding to light maintenance requests throughout the house and garden.
- Assisting the maintenance team with any painting and decorating tasks as required.
- Undertaking minor repairs on items such as garden furniture, fences and sheds.

In this role you will **NOT** be:

- Working on anything involving gas, electricity or plumbing.
- Using any power tools or powered equipment. This includes lawnmowers, any other powered gardening equipment (eg hedge cutters) as well as any power tools used in maintenance.
- Working at height. Or using a ladder for any work.
- Using pesticides and similar products
- Undertaking any tasks completed by in-house staff or external contractors

#### What skills and experience would I need, or could I develop?

- Physically fit and able to carry out gardening and/or decorating tasks.
- Able to communicate clearly with staff, residents, relatives and visitors.
- Caring, patient, with a sensitive manner and have a non-judgemental approach.
- Understanding of and empathising with needs of older people.
- Committed to acting in line with RBL policies and procedures, including those relating to data protection; confidentiality; safeguarding; health and safety and equality and diversity.
- Happy to receive appropriate training and take instruction.
- Willing to give a regular commitment of time.

#### What support will be available to me?

- An initial 2-day induction, followed by annual refresher training.
- A designated person to discuss your volunteering with.
- Training and opportunities for further development.
- Personal Protective Equipment where needed.
- A handbook to support your volunteering.
- Day to day support from a member of the team.
- A volunteer agreement that outlines both our expectations of you as well as what you can expect from us.

- **This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.**



### What else do I need to know?

**Where:** Volunteer role to be carried out in the home.

**Time commitment:** A regular commitment of time, which will be agreed with your volunteer manager.

**Training/Resources:** Induction.  
Annual in-house training courses.

**Expenses:** Reasonable out-of-pocket costs agreed in advance will be reimbursed.

**Extra Information:** The minimum age for Care Home Gardening & Maintenance volunteer is 18 years old.  
Two\* satisfactory references and a criminal record (DBS) check are required.  
\*If you are already a RBL volunteer, we will only require one reference, from your RBL contact.

**In order to comply with charity regulations, we reserve the right to carry out additional screening if we consider it appropriate to do so.**

**Covid – 19:** RBL Covid-19 secure guidance and risk assessments along with Government Guidelines must be implemented/adhered to.

### What are the benefits for me?

- Be part of a committed and friendly team.
- Excellent socialising opportunities.
- Develop and learn new skills such as gardening, painting and decorating.
- Excellent CV building opportunity.
- The opportunity to make a difference to the Armed Forces community.

### RBL values and behaviours' – does the following describe you?

- Passionate about supporting the Armed Forces community and honouring their contribution.
- A desire to provide great support in all that you do.
- Enjoy and thrive in working in teams and with others.
- An encourager, eager to share your knowledge and experience to help others.
- Committed to being the best you can and to learn and develop new and existing skills.

- **This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.**