



## VOLUNTEER ROLE DESCRIPTION:

### Care Home Fundraising Volunteer

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#### Why get involved with the Royal British Legion (RBL)?

You don't need to be an RBL member or have links to the Armed Forces community to volunteer with us. You'll be joining the UK's leading Armed Forces charity, the heart of a national network that supports our Armed Forces community through thick and thin – ensuring their unique contribution is never forgotten.

#### How will I make a difference as a *Care Home Fundraising* volunteer?

In this role you will be supporting the RBL's mission and raising vital funds for the Legion's Care Homes to support them in providing short and long term care for serving and ex-Service people and their dependents.

#### What will I be doing as a *Care Home Fundraising* volunteer?

- Raising the profile of the Care Home.
- Assisting in the preparation and delivery of fundraising activities.
- Helping to promote local fundraising activities in the area.
- Approaching local businesses to engage in fundraising activities. For example, holding a collection tin, display a poster and/or providing a donation/prize for an upcoming event/activity.
- Helping to scrutinise how amenity funds are spent by the Home.

#### What skills and experience would I need, or could I develop?

- Enthusiastic, friendly and a willingness to get involved.
- Experienced of planning and coordinating materials and people.
- Able to communicate clearly verbally and in writing.
- Able to build productive relationships with others, both within and outside RBL.
- Committed to acting in line with RBL's policies and procedures, including those relating to fundraising regulations; data protection; health and safety and equality and diversity.

#### What support will be available to me?

- An initial 2 day induction, followed by annual refresher training.
- A designated person to discuss your volunteering with.
- Training and opportunities for further development.
- A handbook to support your volunteering.
- Day to day support from a member of the team.
- A volunteer agreement that outlines both our expectations of you as well as what you can expect from us.

- **This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.**



### What else do I need to know?

- Where:** Volunteer role to be carried out in the home, in community or virtually, which will be agreed with the volunteer manager.
- Time commitment:** A regular commitment of time, which will be agreed with your volunteer manager.
- Training/Resources:** Induction.  
Annual in-house training courses.
- Expenses:** Reasonable out-of-pocket costs agreed in advance will be reimbursed.
- Extra Information:** The minimum age for Care Home Fundraising volunteer is 18 years old.  
Two\* satisfactory references and a criminal record (DBS) check are required.  
\*If you are already a RBL volunteer, we will only require one reference, from your RBL contact

**In order to comply with charity regulations, we reserve the right to carry out additional screening if we consider it appropriate to do so.**

### What are the benefits for me?

- Be part of a committed and friendly team.
- Excellent socialising opportunities.
- Develop and learn new skills in a care environment, arranging events and fundraising.
- A regular volunteer opportunity.

### RBL values and behaviours' – does the following describe you?

- Passionate about supporting the Armed Forces community and honouring their contribution.
- A desire to provide great support in all that you do.
- Enjoy and thrive in working in teams and with others.
- An encourager, eager to share your knowledge and experience to help others.
- Committed to being the best you can and to learn and develop new and existing skills.

- **This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.**