**THE ROYAL BRITISH LEGION**

**TELLING OUR STORY SUBMISSION FORM**

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| **About you, the person making the submission:** |
| **Full Name** |  |
| **Contact telephone number** |  |
| **Email address** |  |
| **Do you consent to RBL storing and using these contact details to get in touch with you about this submission, e.g. to notify you that your has been selected for the Annual Conference 2021 exhibition display or to ask for more information about your submission.*****Select your answer:*****YES** [ ]  **NO** [ ]  |
| **Are you making the submission on behalf of someone else?** | ***Select your answer:*****YES** [ ]  **NO** [ ]  |
| ***If yes, please provide their name and contact details*** |  |
| **Have they given you informed consent to have their image / item / collection shared?** | ***Select your answer:*****YES** [ ]  **NO** [ ]  |

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*Please scroll down and complete the sections outlined below.*

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| **A brief overview of what you are submitting*****(e.g. A photograph album of 27 images taken by Private Horace Turner (ex 1st Herts Regiment) on the occasion of his return to the Western Front as part of the Royal British Legion’s ‘Great Pilgrimage’ in 1928.)***  |
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| **Historical Context:** ***(e.g. Horace served on the Western Front with the 1st Herts from 1915-1918 and originally landed in France along side his brother Harold who was killed in action in 1916. As part of the journey Horace and a number of old comrades visited locations they had served in, including making a pilgrimage to the grave of his brother Harold who is today buried in Bethune Town cemetery, France. Horace was an active member of the Royal British Legion from 1922 until his death in the 1970’s.)***  |
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| **Where has this image / item / collection come from?*****(e.g. Private collection)*** |
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| **Current location of original image / item / collection (for internal use only)**  |
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| **Do you consent to this image / item / collection being stored by RBL?** |
| ***Select your answer:*****YES** [ ]  **NO** [ ]  |
| **Do you consent to this image / item / collection being shared publicly by RBL?** |
| ***Select your answer:*****YES** [ ]  **NO** [ ]  |
| **Do you agree that all intellectual property in the image / item / collection is now licensed to RBL in perpetuity on a royalty-free basis and that no third parties have intellectual property rights in the submission?** |
| ***Select your answer:*****YES** [ ]  **NO** [ ]  |
| **Any additional information you would like to share** |
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| **Complete this section if you are sharing a photograph or an image showing living people** |
| **Image Description*****(e.g. File name ‘BR3499\_JohnSmith1’ – a photograph of Royal British Legion members of the Bishops Stortford Branch returning to Ypres in 1928 as part of the ‘Great Pilgrimage’.)*** |
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| **Provide full names and contact details of all living people in the picture in the same order as they appear in the picture.** **(if you don’t have any of these details, please describe which person’s details you don’t have)** **Please note that we will need to contact each person to obtain their permission to use this picture.** |
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| **Do you give us permission to use your name provided on this form to promote ‘Telling Our Story’ and our centenary? Examples of use include, but are not limited to: social media, e-newsletter, Legion Magazine, exhibition display.** |
| ***Select your answer:*****YES** [ ]  **NO** [ ]  |

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| **\*\*\*FOR INTERNAL USE ONLY\*\*\*** |
| **Condition of collection** |
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| **Notes** |
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