

Activity Risk Assessment Landscape Report



Reference	401	Activity Description	Managers visiting potential new residents in their current location to assess needs, suitability and moving in						
Assessment Date	10/07/2020	Publish To Portal	No						
Assessor Name	Belinda Tompkins	Description	Visiting potential new residents in the community						
Assessment Team Members		Review Date	12/10/2020						
Project Risk Assessment Reference		Overall Potential Risk Level	12						
Org Unit	The Royal British Legion -> Generic Risk Assessments	Overall Residual Risk Level	9						
Location	Beneficiaries home, hospital or other care home	Number Of People Exposed	5						
Risk Assessment Category	Covid 19 Management	People Exposed	Beneficiary, wider household or family, other providers, staff (Managers)						
Date Record Created	10/07/2020								
Hazard Category & Hazard Phrases	Persons At Risk & How Is Person At Risk	Control Measures	L	S	R	Additional Control Measures	L	S	R
Covid 19 travel Lack of parking and bike facilities Lack of personal hygiene Other people may have Covid 19 Public transport very busy Travel in rush hour - no social distancing possible Unable to travel alone in own vehicle	Staff and volunteers Exposure to Covid 19 and risk of catching it	Avoid travel - utilise technology for video calls and meetings - obtain as much information before visiting the beneficiary Encourage staff to use their own transport where possible Follow social distancing guidelines Increase hand washing and use of hand sanitiser Use of face coverings/masks when on public transport	3 - Unlikely	3 - Harmful	9 - Moderate Risk		3 - Unlikely	3 - Harmful	9 - Moderate Risk

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<p>Covid 19 - Visiting homes of people we support Unable to socially distance</p> <p>Lack of information provided to household on risks and control measures</p> <p>Lack of information provided to staff on risks and control measures.</p>	<p>Staff, volunteers, beneficiary, member of household Exposure to Covid 19 Risk of catching Covid 19</p>	<p>Ask for internal doors to be propped open to reduce touch points</p> <p>Hold the meeting outside in the garden if possible, maintaining social distancing</p> <p>Limit paperwork and touch points such as ipads and tablets.</p> <p>Maintain social distancing during the visit</p> <p>Only visit one home a day</p> <p>Provide face masks/face coverings to staff and people at the house</p> <p>Provide face shield and ensure that it is sanitised before and after use</p> <p>Provide hand sanitiser and use this regularly and on entering and leaving the house</p> <p>Provide support remotely, avoid visits where possible - obtain as much information as possible before visit to reduce time in the house.</p> <p>If possible conduct the meeting remotely.</p> <p>Provide gloves and aprons and ensure that they are worn when required.</p> <p>Dispose of PPE correctly.</p> <p>Avoid accepting drinks and food from household</p>	<p>3 - Unlikely</p>	<p>3 - Harmful</p>	<p>9 - Moderate Risk</p>		<p>3 - Unlikely</p>	<p>3 - Harmful</p>	<p>9 - Moderate Risk</p>
<p>Covid 19 - Visiting homes of people we support Person with illness in household Staff member/volunteer has Covid 19 but no symptoms</p> <p>Covid 19 symptoms occur after visit (up to 14 days)</p>	<p>Staff, volunteers, beneficiaries, household members Exposure to Covid 19 Risk of catching Covid 19</p>	<p>Complete health questionnaire for all people present in the home before visit (24hrs max time scale)</p> <p>Do not attend if anyone has symptoms</p> <p>Ensure that there is a communication plan for illness to be reported to RBL or beneficiary if illness occurs after visit.</p> <p>Ensure effective communication with household prior to visit</p>	<p>3 - Unlikely</p>	<p>3 - Harmful</p>	<p>9 - Moderate Risk</p>		<p>3 - Unlikely</p>	<p>3 - Harmful</p>	<p>9 - Moderate Risk</p>

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<p>Covid 19 - vulnerable people Staff, volunteers may be clinically vulnerable and more susceptible to Covid 19 and/or effects</p> <p>Beneficiary may be clinically vulnerable</p> <p>Household member may be clinically vulnerable</p> <p>Someone in the household may be shielding</p>	<p>Staff Beneficiaries Volunteers</p> <p>Members of the household where visit is taking place Clinically vulnerable people may be at an increased risk of catching and/or effects of Covid 19.</p> <p>Shielding people are at high risk if they contract Covid 19 so need to be protected from the risk of catching it</p>	<p>Complete health questionnaire before returning to work, Enable BAME and others with pre-existing conditions to identify as clinically vulnerable. Support all staff with a specific risk assessment and control measures, including working from home and conducting remote meetings/interviews and assessments.</p> <p>Complete a health screen questionnaire with the beneficiary and whole household prior to visit</p> <p>If shielding avoid visit</p> <p>Minimise visit time</p> <p>Complete a specific assessment to manage the risks associated with the specific vulnerability and implement measures such as wearing masks, gloves.</p>	4 - Likely	3 - Harmful	12 - Substantial Risk		3 - Unlikely	3 - Harmful	9 - Moderate Risk
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Assessment Conclusion

Signatures